

RTB Survey of Landlords, Tenants and Letting Agents Summary Report

July 2021

Part 2:

Small Landlords

Landlords Research





Client

Residential Tenancies Board

Brief

Contract for provision of full design services for design, artwork and print management of all publications, promotional and exhibition requirements and consultancy.

Deliverables

Brand Development Publications and Reports Infographics Digital Media Animated Campaigns MS Word and Powerpoint templates

The RTB supports and develops the rental housing sector. It regulates the rental sector, provides information and research, resolve disputes between tenants and landlords, conducts investigation and provides information to the public.

The Challenge

With housing and rental issues topical and legislative changes introduced, the RTB continues to expand its output of information to communicate clear information to those involved in the sector to understand their rights and responsibilities is of the utmost importance.

To this end, we needed to provide the RTB with a structured approach to streamline publications and messaging across applications for print, online and social media platforms, and improve efficiency both in terms of time and cost.



RTB RENEWATION REPORT 104 Tenancies Treast Tenants Research Report Toration Report Tenants Research Report Toration Report Tor

Publication suite design

How we approached and accomplished the project goals

Having analysed the extent and frequency of updating, and other ad-hoc requests, we ensure a streamline, time-saving approach to projects by:

- Designing simple, flexible document templates that could easily apply to a wide range of existing publications
- Review application forms and the need for interactiveness and frequency of updates, with consideration to creating Microsoft templates, installed with building blocks on RTB systems.
- Creative use of Powerpoint templates to provide self sufficiency in producing internal messaging for social media
- Knowledge bank ensure that the design team are familiar with all standard items such as 'boiler plates' or 'small print' are referred to saving time.
- Providing solid advice on print solutions and sourcing in relation to cost effectiveness, quality and environmental issues.
- Devise and agree a cost-saving re-charging system for small amendments

Why we did it this way

With the increased output of information required by the RTB, it was important to provide them with time and cost efficient method of delivering their requirements, particularly with small updates and amendments of existing forms and publications. As their social media presence and actively is increasing, we were keen to provide them with a time and cost saving solution to quickly produce instant messaging internally.

Outcome

We delivered on all RTB's design requirements and have improved efficiency on turnaround times on all small ad-hoc urgent requests. We are currently working on a full review and solution for their online forms to facilitate best use and user friendliness for the user.

Comparable to this contract

Our work with the Residential Tenancies Board (RTB) is comparable to the requirements of this contract in that the wide variety of work, from publications, campaigns and special projects, needs to be designed and communicated in a consistent manner with a strong democratically diverse theme. Our experience on building on brand guidelines and maximising the potential was key to providing the RTB with a unifying and consistent presence on all communications and our strength in publication design helped to consolidate all published documents. The RTB have recently updated their overall design theme and we will work closely with them to roll this out on all future publications. Our work with the RTB also demonstrates our ability to manage frequent publications and form updates in the most cost efficient manner. As with other clients, there is a requirement to produce documents in multi-lingual versions.



Twitter images

